



कृषि वैज्ञानिक चयन मंडल
(कृषि अनुसन्धान और शिक्षा विभाग)
कृषि अनुसन्धान भवन - 1, नई दिल्ली - 110012

AGRICULTURAL SCIENTISTS RECRUITMENT BOARD

(DEPARTMENT OF AGRICULTURAL RESEARCH & EDUCATION)
KRISHI ANUSANDHAN BHAWAN-I, NEW DELHI-110012



F. NO. 10(04)/2018-R-I

ADVT. NO. 04/2018

Applications are invited from **Indian Citizens** for direct selection to the following Non-Research Management Positions in ICAR Institutes. These positions are filled up on tenurial basis for a period of five years.

- I. **Forty Four positions of Head of Division** at Item No. 71 to 114 in the pre-revised Pay Band-4 of ₹37400-₹67000 + RGP of ₹10000/- (With minimum pay of ₹43000/-).
- II. **Four positions of Project Coordinator** at Item No. 115 to 118 in the pre-revised Pay Band-4 of ₹37400-₹67000 + RGP of ₹10000/- (With minimum pay of ₹43000/-).

Age - The applicants must not have attained the age of 60 years as on **19.11.2018**

Fee - The fee should be paid as under and should be enclosed with the application form:-

- (i) Crossed Demand Draft for **₹1500/- (One Thousand Five Hundred only)**, valid for 3(three) months and drawn in favour of **SECRETARY, ASRB payable at New Delhi (India)**. However, applicants from SC/ST/Women/Divyang categories are exempted from paying the application fee.
- (ii) For applicants/candidates applying from abroad, the application fee of **US\$ 100** should be deposited in the following account through **"SWIFT"**-

Name of Account Holder	-	Secretary ASRB
Name of Bank	-	Syndicate Bank
Branch Address	-	KAB-I, Pusa New Delhi-12
Account No.	-	24133050000035
IFSC Code	-	SYNB0009029
SWIFT Code	-	SYNBINBB019

- (iii) The Demand Draft/payment made through “SWIFT” needs to be appended with the advance copy of application only, and a copy thereof in the application through proper channel.

The closing date for receipt of applications in ASRB shall be **19.11.2018**. For applications posted from abroad/notified remote areas, the closing date will be **04.12.2018**. The application(s) not received in ASRB by the above prescribed closing date(s) shall be summarily rejected, without any notice.

A candidate, who is employed and who anticipates delay in forwarding of his/her application(s) by his/her employer may send ‘Advance Copy’ of application(s) to ASRB by the said closing date. However, while sending the ‘Advance Copy’ of application(s) directly to the ASRB by the closing date, the candidate should append a certificate in his/her advance copy of application indicating clearly therein that he/she has intimated his/her controlling authority/employer of the same and has also simultaneously submitted original application for the said post(s) to his/her controlling authority/employer with a request to forward the same as application “Through Proper Channel” so as to reach ASRB office positively within 30 days after the closing date, i.e. 19.12.2018 and 03.01.2019 (From notified remote areas/abroad) otherwise it would be summarily rejected without any notice.

The applicants are advised to fill the application in the application form (2018) as notified in the Board’s website vide notice dated 20.2.2018. The applicants are advised not to append any annexures except that of the prescribed documents/certificates, i.e. original Demand Draft, photocopies of Date of Birth/M.Sc./Ph.D/SC/ST/Divyang Certificates or such other certificates/documents as are required to be appended with the application as per Score Card 2018/Application Form. The ‘Application Form-2018’ and the ‘Score Card-2018’ are currently available on ASRB website (www.asrb.org.in) and ICAR website (www.icar.org.in). Applications not in conformity with these formats shall not be processed for evaluation/scoring and are liable to be rejected.

The applicants are also advised to peruse specific details in the detailed Advt. No. **04/2018** - **‘Information for Candidates’** and other relevant details before filling up the applications. All the formats and specific details can be accessed/ downloaded from the above mentioned websites of ASRB and ICAR.

Secretary

I. Head of Division

Age: The candidate must not have attained the age of 60 years as on **19.11.2018**

Pay Scale - Pre-revised Pay Band-4 of ₹37400-₹67000 + RGP of ₹10000/-.

ICAR- Central Institute of Freshwater Aquaculture, Bhubaneswar

71. Head, Division of Fish Nutrition and Physiology, ICAR-CIFA, Bhubaneswar

Qualifications Essential: (i) Doctoral Degree in Fish Nutrition / Fish Physiology **or** in Fisheries Science / Aquaculture / Zoology/ Biosciences with specialization in Fish Nutrition / Fish Physiology

(ii) At least three years experience as Principal Scientist/ Professor or in an equivalent position in the pay band- 4 of ₹37400-67000 + RGP of ₹10000/-

(iii) Evidence of publications/activities/ contributions to suggest that the candidate has a broad vision/ perspective on agricultural research.

Desirable:- Experience in Fish Nutrition/ Fish Physiology.

ICAR- Central Inland Fisheries Research Institute, Barrackpore

72. Head, CIFRI Regional Station, Guwahati

Qualifications Essential: (i) Doctoral Degree in Fisheries Resource Management/ Fisheries Science / Aquaculture or in Zoology / Bioscience with specialization in Fisheries Resource Management / Aquaculture.

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in Fisheries Resource Management / Aquaculture

73. Head, CIFRI Regional Station, Allahabad

Qualifications Essential: (i) Doctoral Degree in Fisheries Resource Management / Fisheries Science / Aquaculture or in Zoology / Bioscience with specialization in Fisheries Resource Management / Aquaculture.

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in Fisheries Resource Management / Aquaculture

ICAR-Central Institute of Fisheries Education, Mumbai

74. Head, Division of Fish Economics, Extension & Statistics ICAR-CIFE, Mumbai

Qualifications Essential: (i) Doctoral Degree in Fisheries Economics / Agricultural Economics / Economics / Fisheries Extension / Agricultural Extension / Agricultural Statistics / Statistics.

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in Fisheries Economics / Fisheries Extension / Agricultural Statistics.

ICAR-Central Institute of Brackishwater Aquaculture, Chennai

75. Head, Division of Fish Culture, ICAR-CIBA, Chennai

Qualifications Essential: (i) Doctoral Degree in Aquaculture / Inland Aquaculture / Mariculture / Fisheries Science or in Zoology / Bioscience with specialization in Aquaculture.

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in brackishwater aquaculture.

ICAR- Central Marine Fisheries Research Institute, Kochi

76. Head, Division of Socio-Economic Evaluation & Technology Transfer, ICAR-CMFRI, Kochi

Qualifications Essential: (i) Doctoral Degree in Fisheries Economics / Agricultural Economics / Economics / Fisheries Extension / Agricultural Extension / Extension Education.

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in Fisheries Economics, Extension, Transfer of Technologies and Extension Education in Marine Fisheries Sector

77. Head, Division of Molluscan Fisheries, ICAR-CMFRI, Kochi

Qualifications Essential: (i) Doctoral Degree in Fisheries Resource Management / Marine Science / Marine Biology / Fisheries Science **or** in Zoology / Biosciences with specialization in Fisheries Resource Management / Mariculture

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in Molluscan Fisheries Resource Management/ Molluscan Aquaculture.

78. Head, Division of Fishery Environment Management, ICAR-CMFRI, Kochi

Qualifications Essential: (i) Doctoral Degree in Fisheries Resource Management / Marine Science / Marine Biology / Marine Ecology and Environment / Fisheries Science **or** in Zoology / Biosciences with specialization in Fishery Environment Management

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in Marine Ecology/ Marine Science/ Fisheries Ecology

79. Head, Division of Marine Biotechnology, ICAR-CMFRI, Kochi

Qualifications Essential: (i) Doctoral Degree in Marine Biotechnology / Fish Biotechnology **or** in Marine Science / Fisheries Science/ Zoology/ Biosciences with specialization in Marine Biotechnology/ Fish Biotechnology

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in Fish Biotechnology / genomics / nutrigenomics / marine bioprospecting

80. Head, Division of Demersal Fisheries, ICAR-CMFRI, Kochi

Qualifications Essential: (i) Doctoral Degree in Fisheries Resource Management / Marine Science / Marine Biology / Fisheries Science or in Zoology/ Biosciences with specialization in Fisheries Resource Management

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in Demersal / Marine Fisheries / Stock Assessment and Management.

81. Head, Division of Mariculture, Research Centre, Mandapam

Qualifications Essential: (i) Doctoral Degree in Mariculture/ Aquaculture/ Fish Nutrition/ Fish Genetics/ Fish Health **or** in Fisheries Sciences/ Marine Sciences/ Zoology/ Biosciences with specialization in Mariculture/ Aquaculture/ Fish Nutrition/ Fish Genetics/ Fish Health

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in breeding and culture of marine fish and shellfish species.

ICAR- Central Institute of Fisheries Technology, Kochi

82. Head, Division of Quality Assurance and Management, ICAR-CIFT, Kochi

Qualifications Essential: (i) Doctoral Degree in Fish Processing Technology/ Post-Harvest Technology in Fish/ Food Science and Technology/ Industrial Fisheries Technology/Fisheries Science **or** in Marine Sciences with specialization in Fish Processing Technology/ Quality Assurance

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in Fish Processing/ Quality Assurance/ Food Safety.

ICAR- Vivekanand Parvatiya Krishi Anusandhan Sansthan, Almora

83. Head, Division of Crop Production, ICAR- VPKAS, Almora

Qualifications Essential: (i) Doctoral degree in Agronomy / Soil Sciences.

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in Crop production

ICAR- National Rice Research Institute, Cuttack

84. Head, RRLRRS, Gerua (Assam)

Qualifications Essential: (i) Doctoral degree in any branch of Agricultural Sciences **or** in Basic Sciences with specialization in crop improvement/ crop production.

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in field crop.

85. Head, Division of Social Sciences, ICAR-NRRI, Cuttack

Qualifications Essential: (i) Doctoral degree in Agricultural Economics/ Agricultural Extension/ Agriculture Communication **or** in Extension Education/ Social Sciences with specialization in agriculture

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in extension communication and training.

ICAR- Central Research Institute for Jute and Allied Fibres, Barrackpore

86. Head, Division of Crop Production, ICAR-CRIJAF, Barrackpore

Qualifications Essential: (i) Doctoral degree in Agronomy / Soil Science.

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in jute and other fibre crops.

ICAR- Indian Institute of Pulses Research, Kanpur

87. Head, Division of Basic Science, ICAR- IIPR, Kanpur

Qualifications Essential: (i) Doctoral degree in Plant Biochemistry / Plant Physiology / Agricultural Microbiology **or** in Biochemistry / Microbiology with specialization in Agriculture.

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in pulse crops

ICAR- Central Institute for Cotton Research, Nagpur

88. Head, Division of Crop Production, ICAR-CICR, Nagpur

Qualifications Essential: (i) Doctoral degree in Agronomy / Soil Science.

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in fibre crop production.

89. Head, Division of Crop Protection, ICAR-CICR, Nagpur

Qualifications Essential: (i) Doctoral degree in Plant Protection / Plant Pathology / Entomology / Nematology **or** in Basic Sciences with specialization in any of the above disciplines

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in fibre crop protection

ICAR- Indian Grassland and Fodder Research Institute, Jhansi

90. Head, Division of Farm Machinery & PHT, ICAR-IGFRI, Jhansi

Qualifications Essential: (i) Doctoral degree in Farm Machinery / Post Harvest Technology **or** In Basic Engineering with specialization in any of the above disciplines

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in Farm machinery & PHT.

91. Head, Division of Crop Production, ICAR-IGFRI, Jhansi

Qualifications Essential: (i) Doctoral degree in Agronomy / Soil Science.
(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in forage crops production

92. Head, Division of Crop Improvement, ICAR-IGFRI, Jhansi

Qualifications Essential: (i) Doctoral degree in Plant Breeding/ Genetics & Plant Breeding
or In Genetics/ Molecular Biology / Biotechnology / Basic Sciences with specialization in crop improvement

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in forage crops improvement

ICAR- Central Tobacco Research Institute, Rajahmundry

93. Head, Regional Station, Jeelugumilli

Qualifications Essential: (i) Doctoral degree in any branch of Agricultural Sciences
Basic Sciences with specialization in crop improvement/ crop production

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in tobacco / commercial crop.

ICAR- Indian Institute of Sugarcane Research, Lucknow

94. Head, Division of Agricultural Engineering, ICAR-IISR, Lucknow

Qualifications Essential: (i) Doctoral degree in Agricultural Engineering **or**
Basic Engineering with specialization in Agriculture Engineering

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in Farm mechanization.

95. Head, Division of Crop Production, ICAR-IISR, Lucknow

Qualifications Essential: (i) Doctoral degree in Agronomy / Soil Science.
(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in sugarcane crop.

96. Head, Division of Crop Improvement, ICAR-IISR, Lucknow

Qualifications Essential: (i) Doctoral degree in Plant Breeding/ Genetics & Plant Breeding/ Genetics/ Molecular Biology/ Biotechnology **or** in Basic Sciences with specialization in crop improvement

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in sugarcane improvement

ICAR- Indian Agricultural Statistics Research Institute, New Delhi

97. Head, Division of Design of Experiment, ICAR-IASRI, New Delhi

Qualifications Essential: (i) Doctoral degree in Agricultural Statistics / Statistics

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in Experimental Design.

98. Head, Centre for Agricultural Bio-informatics, ICAR-IASRI, New Delhi

Qualifications Essential: (i) Doctoral degree in Bio-informatics or Statistics / Agricultural Statistics / Computer Science with specialization in Bio-informatics.

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in Agricultural Bio-informatics.

99. Head, Division of Forecasting & Agricultural System Modelling, ICAR-IASRI, New Delhi

Qualifications Essential: (i) Doctoral degree in Agricultural Statistics/ Statistics / Economics / Agricultural Economics.

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in forecasting and econometric techniques related to Agriculture.

ICAR- Central Institute of Post-Harvest Engineering & Technology, Ludhiana

100. Head, Division of Hort. Crops Processing, Abohar

Qualifications Essential: (i) Doctoral degree in Agricultural Process Engineering/ Agricultural & Food Engineering/ Processing and Agricultural Structures/ Post-Harvest Engineering & Technology/ Food Engineering/ Food Process Engineering.

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in horticulture crops processing.

101. Head, Division of Agricultural Structures & Environmental Control, ICAR-CIPHET, Ludhiana

Qualifications Essential: (i) Doctoral degree in Agricultural Process Engineering/ Agricultural & Food Engineering/ Processing and Agricultural Structures/ Post-Harvest Engineering & Technology/ Food Engineering/ Food Process Engineering.
(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in Agricultural Structures & Environmental Control.

102. Head, Division of Food Grains & Oilseeds Processing, ICAR-CIPHET, Ludhiana

Qualifications Essential: (i) Doctoral degree in Agricultural Process Engineering/ Agricultural & Food Engineering/ Processing and Agricultural Structures/ Post-Harvest Engineering & Technology/ Food Engineering/ Food Process Engineering.
(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in Food grains & Oilseeds processing.

ICAR- National Institute of Research on Jute and Allied Fibre Technology, Kolkata

103. Head, Division of Mechanical Processing, ICAR- NIRJAFT, Kolkata

Qualifications Essential: (i) Doctoral degree in, Agricultural Process Engineering/ Post Harvest Engineering/ Textile Engineering/ Textile Technology.
(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in mechanical processing of fibre.

104. Head, Division of Quality, Evaluation & Improvement, ICAR- NIRJAFT, Kolkata

Qualifications Essential: (i) Doctoral degree in Textile Technology / Engineering / Applied Physics/ Textile Physics/ Agricultural Process Engineering.
(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in development and improvement of machinery for quality evaluation of fibre.

ICAR- Central Institute for Research on Cotton Technology, Mumbai

105. Head, Division of Chemical & Bio-chemical Processing, ICAR- CIRCOT, Mumbai

Qualifications Essential: (i) Doctoral degree in Chemistry/ Textile Chemistry/ Organic Chemistry/ Bio-chemistry/ Agricultural Process Engineering.

(ii) & (iii) as in item no. 71 above.

Desirable:-Experience in chemical & Bio-chemical processing of fibres.

106. Head, Division of Mechanical Processing, ICAR- CIRCOT, Mumbai

Qualifications Essential: (i) Doctoral degree in Agricultural Process Engineering/ Post Harvest Engineering/ Textile Engineering/ Textile Technology.

(ii) & (iii) as in item no. 71 above.

Desirable:-Experience in mechanical processing of fibre.

ICAR- Indian Institute of Natural Resins & Gums, Ranchi

107. Head, Division of Transfer of Technology, ICAR- IINRG, Ranchi

Qualifications Essential: (i) Doctoral degree in Agricultural Engineering / Extension.

(ii) & (iii) as in item no. 71 above.

Desirable:-Experience in Transfer of Technology relating to Lac production and processing.

108. Head, Division of Processing & Product Development, ICAR- IINRG, Ranchi

Qualifications Essential: (i) Doctoral degree in Agricultural Process Engineering / Processing and Agricultural Structures / Post-Harvest Engineering & Technology / Chemical Engineering / Polymer Engineering / Organic Chemistry.

(ii) & (iii) as in item no. 71 above.

Desirable:-Experience in Processing & Product Development of Lac

109. Head, Division of Lac Production, ICAR- IINRG, Ranchi

Qualifications Essential: (i) Doctoral degree in Agricultural Entomology **or** in Zoology with specialization in Entomology

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in Lac Production.

ICAR- Central Institute of Agricultural Engineering, Bhopal

110. Head, Division of Irrigation & Drainage Engineering, ICAR- CIAE, Bhopal

Qualifications Essential: (i) Doctoral degree in Soil and Water Conservation / Irrigation and Drainage / Water Resources / Hydrology / Water Science and Technology. (ii) & (iii) as in item no. 71 above.

Desirable:- Experience in irrigation & drainage engineering.

111. Head, Division of Transfer of Technology, ICAR- CIAE, Bhopal

Qualifications Essential: (i) Doctoral degree in Agricultural Engineering / Extension. (ii) & (iii) as in item no. 71 above.

Desirable:- Experience in Transfer of Technology relating to Agricultural Machinery.

112. Head, Division of Agricultural Energy & Power, ICAR- CIAE, Bhopal

Qualifications Essential: (i) Doctoral degree in Farm Machinery and Power/ Bio-Energy/ Renewable Energy Engineering/ Energy Science and Technology. (ii) & (iii) as in item no. 71 above.

Desirable:- Experience in Agricultural Energy & Power.

ICAR- National Academy of Agricultural Research Management, Hyderabad.

113. Head, Division of Human Resource Management, ICAR- NAARM, Hyderabad

Qualifications Essential: (i) Doctoral Degree in Agricultural and Allied Sciences/ Social Sciences with PG Diploma in Management **or** Doctoral degree in Management (ii) & (iii) as in item no. 71 above.

Desirable:- (i) Experience in HRM and (ii) Specialized Training (National/ International) in Human Resource Management.

114. Head, Division of Information & Communication Management, ICAR- NAARM, Hyderabad

Qualifications Essential: (i) Doctoral Degree in Agricultural and Allied Sciences/Social Sciences/ Bioinformatics/ Engineering and Technology.

(ii) & (iii) as in item no. 71 above.

Desirable:- Experience in Information Technology/Information and Communication Management/Computer Application and Networking / Digital Education.

II. Project Coordinators

Age: The candidate must not have attained the age of 60 years as on **19.11.2018**

Pay Scale - Pre-revised Pay Band-4 of ₹37400-₹67000 + RGP of ₹10000/-.

ICAR- Indian Grassland and Fodder Research Institute, Jhansi

115. Project Coordinator (Forage Crops) , ICAR-IGFRI, Jhansi

Qualification Essential: (i) Doctoral Degree in any branch of Agricultural Sciences **or** In Basic Sciences with specialization in crop improvement

(ii) At least 3 years' experience as Principal Scientist/ Professor or in an equivalent position in the pay band-4 of ₹37400-67000/- with grade pay of ₹10000/-

(iii) Evidence of publications/ activities/ contributions to suggest that the candidate has a broad vision/ perspective on Agricultural research.

Desirable:- Specialization and experience in the field crops.

ICAR- AICRP on Honey Bees & Pollinators, IARI, New Delhi under ICAR Headquarters, New Delhi

116. Project Coordinator (Honey Bees and Pollinators), IARI, New Delhi under ICAR Headquarters, New Delhi

Qualification Essential: (i) Doctoral degree in any branch of Agricultural Sciences **or** in Basic Sciences with specialization in Apiculture

(ii) & (iii) as in item no. 115 above.

Desirable:- Specialization and experience in Apiculture.

ICAR- Central Institute of Agricultural Engineering, Bhopal

117. Project Coordinator (Farm Implements and Machinery), ICAR- CIAE, Bhopal

Qualification Essential: (i) Doctoral Degree in Farm Machinery and Power **or** in Mechanical Engineering with specialization in Farm Machinery (ii) & (iii) as in item no. 115 above.

Desirable:- Specialization and experience in the Farm Mechanization.

ICAR- Indian Institute of Soil Science, Bhopal

118. Project Coordinator (Micronutrient), ICAR- IISS, Bhopal

Qualification Essential: (i) Doctoral degree in Soil Science/ Soil Science & Agricultural Chemistry **or** Doctoral degree in Basic Sciences with specialization in aforementioned subjects/ disciplines

(ii) & (iii) as in item no. 115 above.

Desirable:- Specialization and experience in the field of Micro & Secondary nutrients, and Pollutant elements in Soil and Plant Nutrition.

IMPORTANT NOTE

I. AGE LIMITS

The applicants must not have attained the age of 60 years as on **19.11.2018**

II. CLOSING DATE

The closing date for receipt of applications in ASRB shall be **19.11.2018** For applications posted from abroad/notified remote areas, (Andaman and Nicobar Islands, Lakshdweep, Minicoy and Amindivi islands, States/Union Territories in the North-Eastern Region, Ladakh Division of J&K State, Sikkim, Pangi, Sub-division of Chamba, Lahul and Spiti Districts of Himachal Pradesh), the closing date will be **04.12.2018** The application(s) not received in ASRB by the above prescribed closing date(s) shall be summarily rejected, without any notice.

The candidate, who is employed and who anticipates delay in forwarding of his/her application(s) by his/her employer may send 'Advance Copy' of application(s) to ASRB by the said closing date. However, while sending the 'Advance Copy' of application(s) directly to the ASRB by the closing date, the candidate should append a certificate in his/her advance copy of application indicating clearly therein that he/she has intimated his/her controlling authority/employer of the same and has also simultaneously submitted original application for the said post(s) to his/her controlling authority/employer with a request to forward the same as application "Through Proper Channel" so as to reach ASRB office positively within 30 days after the closing date, i.e. 19.12.2018 and 03.01.2019 (From notified remote areas/abroad) otherwise it would be summarily rejected without any notice.

III. Forwardal of applications "THROUGH PROPER CHANNEL"

- (a) It may be ensured by the applicant/candidate that his/her 'Through Proper Channel' copy of application(s) (TPC), as forwarded by his/her parent office, reaches ASRB office by the stipulated date.
- (b) The candidate, who is on deputation/foreign service, should also get his/her application through proper channel forwarded through the office in which he/she is on deputation/foreign service in addition to the same being got forwarded by his/her parent officer.
- (c) The application(s) through proper channel should also contain the duly filled in '**Certificate of Verification by the Employer**', verifying/authenticating and indicating clearly the following positively and without fail:
 - (i) service particulars indicated in the application by the candidate;
 - (ii) suitability to the post applied for;
 - (iii) vigilance clearance ;
 - (iv) details of imposition of major/minor penalties, if any, during the last ten years;
 - (v) gist of AAR/ACR/APAR gradings for the last 5 years; and
 - (vi) Date of receipt of the candidate's original application in the office, which is to be sent to the ASRB as 'Through Proper Channel' copy of application.
 - (vii) Date of receipt of Annual Immovable Property Return (AIPR) proforma for the year 2018 (31.12.2017), as applicable from the candidate be indicated and a copy thereof be enclosed for reference.

IV. **FEES**

The fee should be paid as under- and should be enclosed with the application form:-

- (i) For candidates applying within the country –
Crossed Demand Draft for ₹1500/-, valid for 3(three) months and drawn **in favour of SECRETARY, ASRB payable at New Delhi (India)**. However, the SC/ST/Women/Divyang applicants /candidates are exempted from paying the application fee.
- (ii) For the applicants/candidates applying from abroad, the application fee of US \$ 100 should be deposited in the following account through **“SWIFT”** -

Name of Account Holder	- Secretary ASRB
Name of Bank	- Syndicate Bank
Branch Address	- KAB-I, Pusa New Delhi -12
Account No.	- 24133050000035
IFSC Code	- SYNB0009029
SWIFT Code	- SYNBINBB019

- (iii) The Demand Draft/payment made through “SWIFT” needs to be appended with the advance copy of application only, and a copy thereof in the application through proper channel.

V. **DOCUMENTS TO BE APPENDED**

- (i) **Self attested copies** of Date of Birth, M.Sc. and Ph.D. degree certificates. (SC/ST/Divyang candidates need also to enclose self attested copy of the certificate, issued by the competent authority in this regard).
- (ii) Such other documents/certificates as are required to be enclosed as per the Score Card-2018 / Application Form-2018.
- (iii) **Photographs** at the appropriate space(s) in the application form.
- (iv) The applicant should indicate his/her **name, name of the post applied, advertisement no. and Item no. on the top of the envelope**, containing his/her application along with all the prescribed enclosures.

VI. REJECTION OF APPLICATIONS

The following applications shall be liable to be summarily rejected without any notice:-

- (i) The applications (Advance Copy of application) not received by the prescribed closing date.
- (ii) The application 'Through Proper Channel' (TPC), to be sent by the parent office of the candidate, not received by the prescribed date.
- (iii) The candidate who is on deputation/foreign service may also get his/her TPC forwarded by the office in which he/she is on deputation/foreign service in addition to getting the same forwarded to the ASRB by his/her parent office.
- (iv) **The application(s) through proper channel received in time but not containing duly authenticated "Certificate of Verification by the Employer" with the requisite details.**
- (v) The applications not in the prescribed format. The scanned copies/ application form sent through e-mail shall not be accepted.
- (vi) While some of the candidates, instead of furnishing information in the space provided for in the application form, resort to furnishing the same in the annexures, some other candidates append with the application form unnecessary and unwanted documents in addition to the prescribed documents, which makes the application bulky and unwieldy. **Therefore, the applications in which the information is found to have been furnished in the annexure or the applications found to have been accompanied with the documents other than the ones listed at III of 'Important Note' above shall be summarily rejected without any notice.**
- (vii) The discrepancies regarding name of the candidate, name of the post applied for, advt. no. with item number of the post date of birth etc. in the application.
- (viii) Application not accompanied with valid Demand Drafts for ₹1500/- (US \$100 in case the application is sent from abroad).

VII. GENERAL SERVICE CONDITIONS

- (i) The retirement age for all the scientific positions is 62 years. The posts in this advertisement are to be filled up on tenurial basis for a period of five years.
- (ii) The applicants/candidates selected for appointment to the posts in Animal Science disciplines and possessing degree in Veterinary Science/Veterinary Science and Animal Husbandry followed by Master's and Doctoral degree in the relevant discipline will also be entitled to Non Practicing Allowance (NPA) as admissible under the rules from time to time subject to the fulfillment of conditions of entitlement for the same as prescribed by the Council.
- (iii) Qualified Women applicants/candidates are encouraged to apply.

VIII. GENERAL INSTRUCTIONS

- (i) Application Form-2018 (as available in MS-WORD/pdf format on the ICAR/ASRB websites), and other relevant documents/details can be downloaded from websites- <http://www.icar.org.in> <http://dare.nic.in> and <http://www.asrb.org.in> The same can also be provided to the candidate on his/her request to the Secretary, ASRB, Krishi Anusandhan Bhawan I, New Delhi - 11001. The candidates should apply in application form 2018 only and they should not submit scanned copies of their application through e-mail.
- (ii) For each post, separate application form, separate fee, separate 'No Objection Certificate' and separate 'Vigilance Clearance Certificate' are required to be sent to ASRB.
- (iii) No two applications should be tied together.
- (iv) Application fee is to be remitted by way of Demand Draft only. The applicant/candidate should, on the back of the Crossed Demand Draft, indicate his /her name, address, name of the post, advertisement number and item number. It may be noted that no other means of payment of the application fee is acceptable, i.e. the application fee paid by way of Indian Postal Orders/Money Orders etc. will not be accepted. The date of the Demand Draft (DD) should not be prior to the date of the issue of the advertisement in the newspapers. Further, the DD should be valid for a period of three months and the same valid for less than three months will not be accepted.

- (v) The prescribed essential qualifications are minimum and possessing of same does not entitle candidates to be called for interview. The applicants/candidates who qualify on screening of applications as per Score Card System - 2018 (currently available on ICAR/ASRB websites) adopted by the ASRB for assessing relative merit of candidates on the basis of educational qualifications, experience, research work, publications, awards etc. will only be called for interview. As such, the candidates are advised to fill Part B of the application form carefully and each and every column of application should be filled up accurately because marks will be awarded on the basis of information supplied by them in each column. For filling up of entries relating to publications/other publications, applicants/candidates may also refer to NAAS Rating of Scientific Journals.
- (vi) Higher initial pay may be recommended by the ASRB for specially qualified and experienced candidates for all the posts.
- (vii) Summoning of applicants/candidates for interview conveys no assurance whatsoever that they will be selected. Appointment orders to selected candidate(s) will be issued by Indian Council of Agricultural Research.
- (viii) Short-listed applicants/candidates must appear for personal interview at such a place, as may be fixed by the ASRB. The Board does not defray the traveling or other expenses of applicants/candidates summoned for interview. It, however, contributes towards those expenses at a rate corresponding to the amount of the Second Class Mail railway fare by the shortest route to the place of interview from the Railway Station nearest to the normal place of residence of the applicant/candidate or from which he actually performs the journey, whichever, is nearer to the place of interview, and back to the same station or the amount of Railway fare actually incurred by the candidate whichever is less. Details of this will be furnished by the applicants/candidates, when they are called for interview.
- (ix) Crucial date for determining the age limit/educational qualifications/experience etc. in respect of the applicants/candidates is **19.11.2018**

- (x) ASRB does not enter into correspondence with the applicants/candidates regarding not calling them for interview or non-selection for interview/appointment.
- (xi) The option to communicate/reply in Hindi in the interview exists in the Board.
- (xii) Canvassing in any form will disqualify the applicant/candidate.
- (xiii) In case of any discrepancy, English version of the detailed advertisement appearing in the Employment Newspaper/ASRB & ICAR Websites will be treated as final.

Secretary